## Form W-4 (2015)

**Purpose.** Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay. Consider completing a new Form W-4 each year and when your personal or financial situation changes.

Exemption from withholding. If you are exempt, complete only lines 1, 2, 3, 4, and 7 and sign the form to validate it. Your exemption for 2015 expires February 16, 2016. See Pub. 505, Tax Withholding and Estimated Tax.

Note. If another person can claim you as a dependent on his or her tax return, you cannot claim exemption from withholding if your income exceeds \$1,050 and includes more than \$350 of unearned income (for example, interest and dividends).

**Exceptions.** An employee may be able to claim exemption from withholding even if the employee is a dependent, if the employee:

- Is age 65 or older,
- · Is blind, or
- Will claim adjustments to income; tax credits; or itemized deductions, on his or her tax return.

The exceptions do not apply to supplemental wages greater than \$1,000,000.

Basic instructions. If you are not exempt, complete the Personal Allowances Worksheet below. The worksheets on page 2 further adjust your withholding allowances based on itemized deductions, certain credits, adjustments to income, or two-earners/multiple jobs situations.

Complete all worksheets that apply. However, you may claim fewer (or zero) allowances. For regular wages, withholding must be based on allowances you claimed and may not be a flat amount or percentage of wages.

Head of household. Generally, you can claim head of household filing status on your tax return only if you are unmarried and pay more than 50% of the costs of keeping up a home for yourself and your dependent(s) or other qualifying individuals. See Pub. 501, Exemptions, Standard Deduction, and Filing Information, for information.

Tax credits. You can take projected tax credits into account in figuring your allowable number of withholding allowances. Credits for child or dependent care expenses and the child tax credit may be claimed using the Personal Allowances Worksheet below. See Pub. 505 for information on converting your other credits into withholding allowances.

Nonwage income. If you have a large amount of nonwage income, such as interest or dividends, consider making estimated tax payments using Form 1040-ES, Estimated Tax for Individuals. Otherwise, you may owe additional tax. If you have pension or annuity income, see Pub. 505 to find out if you should adjust your withholding on Form W-4 or W-4P.

Two earners or multiple jobs. If you have a working spouse or more than one job, figure the total number of allowances you are entitled to claim on all jobs using worksheets from only one Form W-4. Your withholding usually will be most accurate when all allowances are claimed on the Form W-4 for the highest paying job and zero allowances are claimed on the others. See Pub. 505 for details.

Nonresident alien. If you are a nonresident alien, see Notice 1392, Supplemental Form W-4 Instructions for Nonresident Aliens, before completing this form.

Check your withholding. After your Form W-4 takes effect, use Pub. 505 to see how the amount you are having withheld compares to your projected total tax for 2015. See Pub. 505, especially if your earnings exceed \$130,000 (Single) or \$180,000 (Married).

Future developments. Information about any future developments affecting Form W-4 (such as legislation enacted after we release it) will be posted at www.irs.gov/w4.

		enacted after we release by the	Во роской измене
	Personal Allowances Works	heet (Keep for your records.)	
A	Enter "1" for yourself if no one else can claim you as a dependent		А
	<ul> <li>You are single and have only one job; or</li> </ul>	*	_
В	Enter "1" if: Volume married, have only one job, and your si	pouse does not work; or	В
_	Volumeras from a second job or your spouse's	wages (or the total of both) are \$1,500 or less.	
С	Enter "1" for your shouse. But, you may choose to enter "-0-" if y	ou are married and have either a working spous	se or more
C	than one job. (Entering "-0-" may help you avoid having too little to	ax withheld.)	C
_	Enter number of <b>dependents</b> (other than your spouse or yourself)	you will claim on your tax return	D
D	Enter "1" if you will file as head of household on your tax return (s	see conditions under <b>Head of household</b> above	e) <b>E</b>
Е	Enter "1" if you have at least \$2,000 of <b>child</b> or dependent care	expenses for which you plan to claim a credit	F
F	Enter "1" if you have at least \$2,000 of child or dependent care to	Id and Dependent Care Expenses for details.)	
	(Note. Do not include child support payments. See Pub. 503, Chil	Oza Child Tay Cradit for more information	
G	Child Tax Credit (including additional child tax credit). See Pub. 9	and a ster "0" for each cligible child: then less "1	" if you
	If your total income will be less than \$65,000 (\$100,000 if marrie	or cligible children	,
	have two to four eligible children or less "2" if you have five or mo	a thing one if married) enter "1" for each eligible chil	d <b>G</b>
	• If your total income will be between \$65,000 and \$84,000 (\$100,000 and	(a \$119,000 if married), enter 1 for each engine of	ev return ) ► H
Н	Add lines A through G and enter total here. (Note. This may be different	from the number of exemptions you drain on your a	Lie Deductions
	e If you plan to itemize or claim adjustments to	income and want to reduce your withholding, see	the Deductions
	For accuracy, and Adjustments Worksheet on page 2.	h or are married and you and your shouse both	work and the combined
	• If you are single and have more than one joi	if married), see the <b>Two-Earners/Multiple Jobs</b>	Worksheet on page 2 to
	cycld baying too little tay withheld		
	that apply.  • If neither of the above situations applies, stop	here and enter the number from line H on line 5 of	Form W-4 below.
-		mployer. Keep the top part for your records	
	Employee's Withholdin	g Allowance Certificate	OMB No. 1545-0074
Form		ber of allowances or exemption from withholding is	1 2015
Depa	tment of the freasury	be required to send a copy of this form to the IRS.	
Intern	Your first name and middle initial Last name	2 Your so	cial security number
	ERGN LEADER	624	-44-9235
	Home address (number and street or rural route)	3 Single Married Married, but withhouse	old at higher Single rate.
	80 E. DAWES ST	Note. If married, but legally separated, or spouse is a nonresid	dent alien, check the "Single" box.
	City or town, state, and ZIP code	4 If your last name differs from that shown on you	r social security card,
	DECATE OIA 97671	check here. You must call 1-800-772-1213 for	a replacement card.
	PCRFIS, CTI 10311		5 99
5	Total number of allowances you are claiming (from line H above	e or from the applicable workshoot on page 27	6 \$
6	Additional amount, if any, you want withheld from each payche	CK	
7	I claim exemption from withholding for 2018, and I certify that I	neet both of the following conditions for exem	ption.
	a Last year I had a right to a refund of all federal income tax wi	thheld because I had no tax liability, and	
	• This year I expect a refund of all federal income tax withheld	because I expect to have no tax liability.	4 4 4
	" have		acreat and complete
Unc	er penalties of perjury, I declare that I have examined this certificate ar	nd, to the best of my knowledge and belief, it is true	e, correct, and complete.
			25/07/2015
Em	oloyee's signature	Date ▶ (	7/1/20

10 Employer identification number (EIN)

Employer's name and address (Employer: Complete lines 8 and 10 only if sending to the IRS.)

(This form is not valid unless you sign it.) ▶

9 Office code (optional)



## **Employment Eligibility Verification**

**USCIS** Form I-9 OMB No. 1615-0047 Expires 03/31/2016

## Department of Homeland Security

U.S. Citizenship and Immigration Services

等位于人民國國際選出出來的第三個共產行官與**關係的關係,**是不可能的政策的主義的。 ▶START HERE. Read instructions carefully before completing this form. The instructions must be available during completion of this form. ANTI-DISCRIMINATION NOTICE: It is illegal to discriminate against work-authorized individuals. Employers CANNOT specify which document(s) they will accept from an employee. The refusal to hire an individual because the documentation presented has a future

piration date may also constitute illegal di	scrimination.			
ection 1. Employee Information an the first day of employment, but no	n and Attestation (Electric before accepting a job of	mployees must complete offer.)	and sign Section	n 1 of Form I-9 no later
ast Name (Family Name)	First Name (Given Name)		Other Names Us	ed (if any)
ddress (Street Number and Name)	Apt. Number	City or Town PENS	State	Zip Code 9257/
ate of, Birth (min/dd/yyyy) U.S. Social Secu	rity Number   E-mail Address		Ţ	elephone Number
6/18/1985 624-44	9235			9513-19-64
m aware that federal law provides fo	r imprisonment and/or f	ines for false statement	ts or use of fals	e documents in
ittest, under penalty of perjury, that I		llowing):		
A citizen of the United States				
A noncitizen national of the United St	ates (See instructions)			
] A lawful permanent resident (Alien R	egistration Number/USCIS	S Number):		
An alien authorized to work until (expirati	on date, if applicable, mm/do	l/yyyy)	Some aliens m	ay write "N/A" in this field.
(See instructions)  For aliens authorized to work, providence	e your Alien Registration .	Number/USCIS Number	OR Form I-94 Ad	dmission Number:
1. Alien Registration Number/USCIS	Number:			3-D Barcode Do Not Write in This Space
OR  2. Form I-94 Admission Number:				
If you obtained your admission nu States, include the following:			5	
Foreign Passport Number:				
Country of Issuance:				
Some aliens may write "N/A" on the	he Foreign Passport Num	ber and Country of Issua	nce fields. (See	instructions)
Signature of Employee:	2/2			(1888): 05/07/2015
				namen other than the
Preparer and/or Translator Certifi employee.)				
employee.) I attest, under penalty of perjury, that information is true and correct.	I have assisted in the c	ompletion of this form a	and that to the I	
Signature of Preparer or Translator:				Date (mm/dd/yyyy):
Last Name (Family Name)		First Name (	Given Name)	
Address (Street Number and Name)		City or Town		State Zip Code
	sma Employer C	Sompletes Next Page	STOP	Laccod

## Section 2. Employer or Authorized Representative Review and Verification

(Employers or their authorized representative must complete and sign Section 2 within 3 business days of the employee's first day of employment. You must physically examine one document from List A OR examine a combination of one document from List B and one document from List C as listed on the "Lists of Acceptable Documents" on the next page of this form. For each document you review, record the following information: document title, issuing authority, document number, and expiration date, if any.)

List A OR	Section 1: List B	AND		List C
List A OR Identity and Employment Authorization	Identity	7	Emplo	yment Authorization
ocument Title: Documen	nt Title: CDL		ocument Title:	55L
suing Authority:	uthority:		suing Authority	4517
ocument Number: Document	nt Number: 03596308	\$	ocument Numb	624-44-9235
xpiration Date (if any) (mm/dd/yyyy): Expiratio	n Date (if any)(mn)/dd/yyy	y): E>	piration Date	(if any) (mm/dd/yyyy):
ocument Title:	an appropriate and the control of th			,
suing Authority:		e e		
ocument Number:				
xpiration Date (if any)(mm/dd/yyyy):				3-D Barcode Do Not Write in This Space
ocument Title:				Do Not With in time of
ssuing Authority:				
ocument Number:				
Expiration Date (if any)(mm/dd/yyyy):  Certification	zamined the documen	t(s) presented b	by the above	e-named employee, (2) the
Certification attest, under penalty of perjury, that (1) I have enboye-listed document(s) appear to be genuine a employee is authorized to work in the United Star	tes.	picy co name,		e-named employee, (2) the e best of my knowledge the exemptions.)
Certification attest, under penalty of perjury, that (1) I have a	tes.	(See instr	uctions for e	
Certification attest, under penalty of perjury, that (1) I mave an above-listed document(s) appear to be genuine a employee is authorized to work in the United Star The employee's first day of employment (mm/dd).  Signature of Employer or Authorized Representative	tes. $(yyyy)$ : $5/7/15$	(See instr	uctions for employer or Au	exemptions.) thorized Representative
Certification attest, under penalty of perjury, that (1) Thave enalty of perjury, that (1) Thave enalthouse-listed document(s) appear to be genuine a employee is authorized to work in the United Star The employee's first day of employment (mm/dd. Signature of Employer or Authorized Representative	tes.  /yyyy): 5/7/15  Date (mm/dd/yy)  me (Given Name)	(See instru	uctions for employer or Au	exemptions.) thorized Representative
Certification attest, under penalty of perjury, that (1) I have subove-listed document(s) appear to be genuine a employee is authorized to work in the United Star The employee's first day of employment (mm/dd).  Signature of Employer or Authorized Representative  Last Name (Family Name)  First Na  Employer's Business or Organization Address (Street Num  Section 3. Reverification and Ref. 1996 (7)  A. New Name (Family June)	tes.  /yyyyy): 5/7/15  Date (mm/dd/yy)  me (Given Name)  The and Name) City or The completed and signature (Given Name)	(See instruyy) Title of E Employer's Bus own  med by employer Middle Initia	imployer or Au siness or Organ	exemptions.)  Ithorized Representative  Inization Name  State  Zip Code  Inization Code  Inization Representative.)  Rehire (if applicable) (mm/dd/yyy
Certification attest, under penalty of perjury, that (1) I have subove-listed document(s) appear to be genuine a employee is authorized to work in the United Starrhe employee's first day of employment (mm/dd). Signature of Employer or Authorized Representative  Last Name (Family Name)  Employer's Business or Organization Address (Street Num Section 3. Reverification and Ref Liefs (7 A. New Name (Family Jume)	Date (mm/dd/yy, me (Given Name)  The completed and signative Name (Given Name)	(See instruction)  Title of E  Employer's Bus  own  mod by employer  Middle Initial	imployer or Au siness or Organ r or authorize al B. Date of F	exemptions.)  Ithorized Representative  Inization Name  State Zip Code  Inization Representative.)  Rehire (if applicable) (mm/dd/yyy)  List A or List C the employee
Certification attest, under penalty of perjury, that (1) I have subove-listed document(s) appear to be genuine a employee is authorized to work in the United Star The employee's first day of employment (mm/dd).  Signature of Employer or Authorized Representative  Last Name (Family Name)  First Na  Employer's Business or Organization Address (Street Num  Section 3. Reverification and Ref. 1996 (7)  A. New Name (Family June)	Date (mm/dd/yy, me (Given Name)  The completed and signative Name (Given Name)	(See instruction)  Title of E  Employer's Bus  own  mod by employer  Middle Initial	imployer or Au siness or Organ r or authorize al B. Date of F	exemptions.)  Ithorized Representative  Inization Name  State  Zip Code  Initiation Name  Zip Code  Initiation Name  And representative.)  Rehire (if applicable) (mm/dd/yyy)
Certification attest, under penalty of perjury, that (1) I have enboyee-listed document(s) appear to be genuine a employee is authorized to work in the United Star The employee's first day of employment (mm/dd.) Signature of Employer or Authorized Representative  Last Name (Family Name)  Employer's Business or Organization Address (Street Num  Section 3. Reverification and Ref. 1996 (7  A. New Name (Family Jume)  C. If employee's previous grant of employment authorization presented that establishes current employment authorization	Date (mm/dd/yy)  me (Given Name)  To be completed and signation in the space provided and name)  Document Number:	(See instruction (See instruction)  Employer's Bus own	imployer or Au siness or Organ  r or authorize B. Date of F  comment from L	exemptions.)  Ithorized Representative  Inization Name  State Zip Code  Inization Representative.)  Rehire (if applicable) (mm/dd/yyy)  List A or List C the employee  Expiration Date (if any)(mm/dd/yyy)  It in the United States, and if

Form I-9 03/08/13 N



