Sales Order Review-Checklist

* Voltage specified
* Internal Quote Printed and all Costs Reviewed versus Sales Order
* Equipment Vendor quotes in place
* Control Panels, Silencers, Isolation/Vibration Dampers required?
* Installation contractor quotes in place
* Contractors Proof of Workers Comp insurance
* If Tin Knockers, Contractor provided Duct list
* Requested delivery date reviewed for feasibility
* Custom Drawings in place
* Customized equipment specified in detail and quoted

(painting done at Avani NC)

* Duct layout in place
* Shipping method/account numbers noted